



Dep
Division of Cebu Province

Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO., Sudlon, Lahug, Cebu City



Division Memorandum

No. 241 s. 2013

May 6, 2013

MAY DIVISION ALS CONFERENCE

To: OIC, Assistant Superintendents
Education Supervisors / Coordinators
District Supervisors / OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of May Division ALS Conference on May 10, 2013, at the Division Social Hall, at 8:00 a.m to 5:00 p.m.
2. The participants to this Conference are the District ALS Coordinators, Secondary ALS Coordinators, Mobile Teachers and AGAP/Literacy Volunteers.
3. Participants are requested to bring the following data for the filling up of the reports::
 - ❖ Year End Report
 - ❖ The New MIS
 - ❖ List of LRN-LIS of the AGAP
 - ❖ The 2013 updated list of learners for submission to the BALS
 - ❖ Others
4. Expenses for one meal and two snacks shall be charged against Division Funds, while travel expenses of the participants shall be charged against School MOOE / SEF, subject to availability and the usual accounting and auditing rules and regulations.
5. This Memorandum will serve as your Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.

ARBEND D. MONISIT, Ed.D.
Schools Division Superintendent

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